



Second Judicial District Court Washoe County Law Library

AGENDA

A meeting has been scheduled for the Law Library Board of Trustees on Wednesday, December 2, 2020, at 11:00 AM. **This meeting will be held by teleconference only due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate.**

Members of the public may attend the ZOOM webinar by accessing the following link: <https://washoecourts.zoom.us/j/98524927748?pwd=cUtJMzRqRml3NGdDWE41QkQvVVERZz09> **Passcode: 129459.** This option will require a computer with audio and video capabilities. The Board Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

Accessibility. In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Washoe County Law Library at (775) 328-3250, 24 hours prior to the meeting

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons may not allocate unused time to other speakers.

Public Comment. **As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may submit public comment by logging into the ZOOM webinar listed above, via email to emily.reed@washoecourts.us or by leaving a voice message at: (775) 325-6625. Voice messages received will either be broadcast into the record during the meeting, or transcribed for entry into the record. The Board will make reasonable efforts to include all comments received for public comment by email and voice-mail into the record. Please try to provide comments by 4:00 p.m. on December 1, 2020.**

Responses to Public Comments. The Board of Trustees can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board of Trustees. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of

all matters the Board of Trustees will consider, Board of Trustees may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board of Trustees may do this either during the public comment item or during the following item: “Board Comment – Limited to Announcements or Issues for Future Agendas”.

Supporting documentation for agenda items provided to the Law Library Board of Trustees is available to members of the public in the lobby of 1 S. Sierra Street, Reno, Nevada 89501, and online at <https://www.washoecourts.com/LawLibrary>. Ms. Emily Reed, Assistant Court Administrator, is the person designated by the Law Library Board of Trustees to respond to requests for supporting materials. Ms. Reed is located at the Second Judicial District Court and may be reached by telephone at (775) 325-6625 or by email at emily.reed@washoecourts.us.

The agenda will be:

- 11:00 AM
1. Roll Call
 2. Public Comments
 3. Approval of Minutes from Board Meeting of September 2, 2020. For possible action.
 4. Update regarding the Law Library, including Lawyer in the Library Update, Lawyer in the Library recognition, recruitment for open positions, 2020 statistics on volunteers, attendance, and topics covered.
 5. Update regarding the Law Library during the COVID-19 closure and next steps to reopen. For possible action.
 6. Board Membership – Nomination and selection of one attorney member and one non-attorney member. For possible action.
 7. Status update and discussion about the informational video project about the court system and court procedure for the public. For possible action.
 8. Discussion and possible approval of next year’s meeting dates. For possible action.
 9. Board Comment – Limited to Announcements or Issues for Future Agendas
 10. Public Comments
 11. Adjournment

The agenda for this meeting has been posted at the following locations: the Second Judicial District Court Website (<https://www.washoecourts.com/>), the Nevada Public Notice Website (<https://notice.nv.gov/>) and the Washoe County Law Library Website (<https://www.washoecourts.com/LawLibrary>). Pursuant to Section 3 of the Declaration of Emergency Directive 006, the requirement in NRS that notice agendas be physically posted within the State of Nevada has been suspended.

WASHOE COUNTY LAW LIBRARY
SECOND JUDICIAL DISTRICT COURT
Law Library Board of Trustees
Meeting Minutes

September 2, 2020, 12:00 p.m.

1. Roll Call

Board Members present:

Judge Steinheimer, Patricia Halstead, Cortney Young, Kathi Lutsch, and Mike Kattelman.

Also present were Lindsay Liddell, Deputy District Attorney, Emily Reed, Assistant Court Administrator, and Sarah Bates, Law Librarian.

2. Public Comments

None.

3. Approval of Minutes from Board Meeting of May 6, 2020.

Minutes were approved unanimously.

4. Update was provided regarding the Law Library, including Lawyer in the Library and recruitment for open positions. The virtual Lawyer in the Library has been successful and there are new participants. In the virtual platform the program is able to accept more participants so a greater need is being met. The program is still in need of additional lawyer volunteers. All calls are being addressed to library staff due to the closures related to COVID-19.

No action taken.

5. Sarah Bates provided an update regarding the Law Library During COVID-19 closure and steps to reopen. Presentation regarding how the library is staffed during the closures and information regarding the contactless pick up and drop off for books and materials provided by the library.

The website for the library has been redesigned during this time to be more user friendly. The Law Library staff has been working to ensure that those in need have access to Westlaw's free log in information and the library's online forms.

In an effort to facilitate reopening sneeze guards have been purchased as well as guards for computers. Staff is also working to limit the amount of people who will be allowed into the library at one time.

No action taken.

6. Review of update to Library Card Policy and Confidentiality of Library Records Policy.

A Confidentiality Policy was presented for board review. After discussion by the Board there was a motion by Trustee Kattelman. There was seconded by Trustee Halstead. Motion carried unanimously.

Presentation and discussion regarding the Law Library's card policy. A digital format has made it easier to apply for and receive a card. The Library requested removal of its late fees related to returns. Late fees have long been an economic barrier to those seeking to use the library's services.

A motion was made by Trustee Kattelman. The motion was seconded by Trustee Young. Motion carried unanimously.

7. Update and discussion regarding information videos for library use.

No action required.

8. Board Comment:

Judge Steinheimer stated how much the library staff has accomplished. They are doing more with less and she is very proud of their work.

Future Board positions are set to expire for Trustee Kattelman and Trustee Lutsch. Judge Steinheimer offered her thanks and encouraged them to continue their service on the Board.

9. Public Comments
None.

12. Adjournment at 12:44p.m.; Next meeting December 4, 2020, at 12:00 pm

SECOND JUDICIAL DISTRICT COURT STATISTICS

WASHOE COUNTY LAW LIBRARY REFERENCE

AUGUST 2020

Calls	General Public	Attorney/Legal Prof.	
	204	9	213
E-mails	General Public	Attorney/Legal Prof.	
	77	43	120
Live Chats	General Public	Attorney/Legal Prof.	
	149	4	153
In person or via Zoom	General Public	Attorney/Legal Prof.	
	6	1	7
REFERENCE QUESTIONS	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
Family Law			
Adoption/ Termination of Parental Rights	8	1	9
Answers	2	0	2
Child Custody	23	0	23
Child Support	7	0	7
Divorce/ Annulment/Separation	45	0	45
Domestic Violence/TPO/EPO	18	0	18
Family Court Procedures/Packets	31	1	32
Guardianships Adult/Minor	25	1	26
Name Change Adult/Minor	12	0	12
Motions/Notice/Emergency	21	0	21
Oppositions/Objections	10	0	10
Law Library Reference			
Appeals	4	0	4
Civil Complaints/Petitions	17	0	17
Civil Procedure/State/Federal	1	0	1
Civil Rights/Constitutional Law	0	0	0
Contract	0	0	0
Criminal Law and Defense	8	0	8
Employment/Labor	3	0	3
Immigration	0	0	0
Landlord/Tenant Rights	3	0	3
Medical	0	0	0
Military/Veterans Rights	4	0	4
Personal Injury/Damages	0	0	0
Probate/Wills/Trusts/Estate Planning	6	0	6
Rogue Title	0	0	0
Sealing of Criminal Record	8	0	8
Law Library Services			
Liberty Catalog/Circulation	12	16	28
Copier Use/ Change	0	0	0
Eflex / E-Filing	29	1	30
Internet/ Contexte	0	0	0
Lawyer in the Library Info./Referrals	97	2	99
Westlaw	3	3	6
Curbside service	0	5	5
Zoom assistance	4	0	4
Other Functions			
Copies of Court Records	17	0	17
Referrals To Other Services/NLS/WLS	6	0	6
Other	67	34	101
TOTAL			555

SECOND JUDICIAL DISTRICT COURT STATISTICS

WASHOE COUNTY LAW LIBRARY REFERENCE

September 2020

Calls	General Public	Attorney/Legal Prof.	
	288	12	300
E-mails	General Public	Attorney/Legal Prof.	
	52	14	66
Live Chats	General Public	Attorney/Legal Prof.	
	145	4	149
In person or via Zoom	General Public	Attorney/Legal Prof.	
	3	2	5
REFERENCE QUESTIONS	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
Family Law			
Adoption/ Termination of Parental Rights	8	1	9
Answers	3	0	3
Child Custody	29	0	29
Child Support	8	0	8
Divorce/ Annulment/Separation	58	0	58
Domestic Violence/TPO/EPO	7	0	7
Family Court Procedures/Packets	34	1	35
Guardianships Adult/Minor	22	1	23
Name Change Adult/Minor	5	0	5
Motions/Notice/Emergency	25	0	25
Oppositions/Objections	5	0	5
Law Library Reference			
Appeals	2	0	2
Civil Complaints/Petitions	14	0	14
Civil Procedure/State/Federal	2	0	2
Civil Rights/Constitutional Law	0	0	0
Contract	1	0	1
Criminal Law and Defense	17	1	18
Employment/Labor	1	0	1
Immigration	0	0	0
Landlord/Tenant Rights	8	0	8
Medical	1	0	1
Military/Veterans Rights	0	0	0
Personal Injury/Damages	0	0	0
Probate/Wills/Trusts/Estate Planning	15	1	16
Rogue Title	1	0	1
Sealing of Criminal Record	2	0	2
Law Library Services			
Liberty Catalog/Circulation	13	16	29
Copier Use/ Change	0	0	0
Eflex / E-Filing	22	0	22
Internet/ Contexte	1	0	1
Lawyer in the Library Info./Referrals	116	1	117
Westlaw	8	6	14
Curbside service	2	1	3
Zoom assistance	0	0	0
Other Functions			
Copies of Court Records	15	0	15
Referrals To Other Services/NLS/WLS	16	0	16
Other	62	10	72
TOTAL			562

TIME	General Public	Attorney/Other Legal Prof	TOTAL
Phone			
8:00 AM - 10:00 AM	59	1	60
10:00 AM - 12:00 PM	63	2	65
12:00 PM - 3:00 PM	105	6	111
3:00 PM - 5:00 PM	69	2	71
5:00 PM - 7:00 PM	0	0	0

SECOND JUDICIAL DISTRICT COURT STATISTICS

WASHOE COUNTY LAW LIBRARY REFERENCE

October 2020

Calls	General Public	Attorney/Legal Prof.	
	292	4	296
E-mails	General Public	Attorney/Legal Prof.	
	67	13	80
Live Chats	General Public	Attorney/Legal Prof.	
	177	7	184
In person or via Zoom	General Public	Attorney/Legal Prof.	
	86	2	88
REFERENCE QUESTIONS	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
Family Law			
Adoption/ Termination of Parental Rights	12	0	12
Answers	3	0	3
Child Custody	39	0	39
Child Support	16	4	20
Divorce/ Annulment/Separation	47	0	47
Domestic Violence/TPO/EPO	20	0	20
Family Court Procedures/Packets	55	1	56
Guardianships Adult/Minor	34	0	34
Name Change Adult/Minor	9	1	10
Motions/Notice/Emergency	53	0	53
Oppositions/Objections	8	0	8
Law Library Reference			
Appeals	1	0	1
Civil Complaints/Petitions	41	0	41
Civil Procedure/State/Federal	2	0	2
Civil Rights/Constitutional Law	0	0	0
Contract	0	0	0
Criminal Law and Defense	8	1	9
Employment/Labor	0	0	0
Immigration	0	0	0
Landlord/Tenant Rights	19	0	19
Medical	0	0	0
Military/Veterans Rights	0	0	0
Personal Injury/Damages	0	0	0
Probate/Wills/Trusts/Estate Planning	27	0	27
Rogue Title	0	0	0
Sealing of Criminal Record	2	0	2
Law Library Services			
Liberty Catalog/Circulation	14	11	25
Copier Use/ Change	1	0	1
Eflex / E-Filing	47	3	50
Internet/ Contexte	0	0	0
Lawyer in the Library Info./Referrals	140	2	142
Westlaw	9	1	10
Curbside service	0	0	0
Zoom assistance	0	0	0
Other Functions			
Copies of Court Records	18	2	20
Referrals To Other Services/NLS/WLS	11	0	11
Other	124	8	132
TOTAL			794

TIME	General Public	Attorney/Other Legal Prof	TOTAL
Phone			
8:00 AM - 10:00 AM	74	0	74
10:00 AM - 12:00 PM	66	4	70
12:00 PM - 3:00 PM	96	2	98
3:00 PM - 5:00 PM	66	0	66
5:00 PM - 7:00 PM	3	0	3

LAWYER IN THE LIBRARY PROGRAM FOR FAMILY, GENERAL & PROBATE PROGRAM
FAMILY LAW
JANUARY-DECEMBER 2020

MONTH	ATTORNEY	ATTORNEYS PER SESSION	NEW ATTORNEY	# OF PARTICIPANTS SIGNED UP	# OF PARTICIPANTS ON WAITLIST
JAN. 7, 2020 TRADITIONAL PROGRAM	Kendra Jepsen/ Gary Silverman	2	0	20	2 T/A
JAN. 14, 2020	Michael Roth/ Gary Silverman	2	0	16	0
JAN. 21, 2020	Travis Clark/ Kevin Ryan	2	0	19	1 T/A
JAN. 28, 2020	Michael Roth	1	0	10	2 T/A
FEB. 4, 2020	Mikyla Miller/ Elizabeth Bittner	2	0	13	0
FEB. 11, 2020	Bronagh Kelly/ Jill Whitbeck	2	0	17	0
FEB. 18, 2020	Benjamin Albers / Kendra Jepsen	2	1	6	0
FEB. 25, 2020	Kenton Karracsh / Gary Silverman	2	0	16	0
MAR 3, 2020	Kendra Jepsen	1	0	10	5 T/A
MAR 10, 2020	Lisa Fraas / Michael Roth	2	0	12	0
MAR 17, 2020	PROGRAM CANCELLED	0	0	0	0
MAR 24, 2020	PROGRAM CANCELLED	0	0	0	0
MAR 31, 2020 ZOOM BEGINS	Andriea Aden/ Lisa Fraas	2	0	4	0
APR. 7, 2020	Kevin Ryan / Janet Traut	2	0	8	0
APR. 14, 2020	Tehan Slocum / Andriea Aden	2	0	6	0
APR 21, 2020	Bronagh Kelly/ Lisa Fraas	2	0	10	0
APR 28, 2020	Bronagh Kelly/ Janet Traut	2	0	10	0
MAY 5, 2020	Tehan Slocum/Kendra Jepsen	2	0	10	0
MAY 12, 2020	Michael Roth/Bronagh Kelly	2	0	10	0
MAY 19, 2020	Elizabeth Bittner/Bronagh Kelly	2	0	10	0
MAY 26, 2020	Kevin Ryan/Michael Roth	2	0	8	0

Family Cont. 2020

MONTH	ATTORNEY	ATTORNEYS PER SESSION	NEW ATTORNEY	# OF PARTICIPANTS SIGNED UP	# OF PARTICIPANTS ON WAITLIST
JUN. 2, 2020	Gary Silverman/Tehan Slocum	2	0	12	0
JUN. 9, 2020	Michael Roth/Gary Silverman	2	0	8	0
JUN. 16, 2020	Michael Roth/Janet Traut/Johnathan King	3	0	12	0
JUN. 23, 2020	Janet Traut/Kevin Ryan	2	0	8	0
JUN. 30, 2020	Bronagh Kelly	1	0	8	0
JUL. 7, 2020	Johnathan King/Gary Silverman	2	0	12	0
JUL. 14, 2020	Michael Roth/Gary Silverman	2	0	10	0
JUL. 21, 2020	Bronagh Kelly/Gary Silverman	2	0	11	0
JUL. 28, 2020	Janet Traut/Michael Roth/Gary Silverman	3	0	14	0
AUG. 4, 2020	Janet Traut/Michael Roth	2	0	10	0
AUG. 11, 2020	Bronagh Kelly/Elizabeth Bittner/Gary Silverman	3	0	15	0
AUG. 18, 2020	Janet Traut/Kevin Ryan/Jill Whitbeck	3	0	13	0
AUG. 25, 2020	Bronagh Kelly/Michael Roth/JKendra Jepsen	3	0	20	0
SEPT. 1, 2020	Gary Silverman/Michael Roth	2	0	12	0
SEPT. 8, 2020	Jonathan King/Bronagh Kelly	2	0	15	0
SEPT. 15, 2020	Gary Silverman/Jonathan King/Michael Roth	3	0	18	0
SEPT. 22, 2020	Jill Whitbeck	1	0	7	0
SEPT. 29, 2020	Gary Silverman/Michael Roth	2	0	12	0
OCT. 6, 2020	Jennifer Mayhew/Kathy Breckenridge/Kevin Ryan	3	1	16	0
OCT. 13, 2020	Bronagh Kelly/Gary Silverman	2	0	14	8
OCT. 20, 2020	Jonathan King/Gary Silverman	2	0	12	2
OCT. 27, 2020	Jonathan King/Gary Silverman	2	0	15	7
NOV. 3, 2020	Gary Silverman/Kathy Breckenridge	2	0	14	1
NOV. 10, 2020	Bronagh Kelly	1	0	11	5
NOV. 17, 2020	Bronagh Kelly	1	0	14	1
NOV. 24, 2020	NO PROGRAM	0	0	0	0
TOTAL		89	2	528	34

**GENERAL LAW
JANUARY-DECEMBER 2020**

MONTH	ATTORNEY	ATTORNEYS PER SESSION	NEW ATTORNEY	# OF PARTICIPANTS SIGNED UP	# OF PARTICIPANTS ON WAITLIST
JAN. 8, 2020	Sarah Molleck /Michael Alonso	2	0	18	0
JAN. 15, 2020	Colton Loretz / Richard Cornell	2	0	15	0
JAN. 22, 2020	Sarah Molleck/ Luke Molleck / Kevin Karp	3	1	10	0
JAN. 29, 2020	Michael Alonso/Aaron Richter	2	0	12	0
FEB. 5, 2020	Michael Alonso/Pete Cladianos III	2	0	15	0
FEB. 12, 2020	Colton Loretz/ Sarah Molleck	2	0	11	0
FEB. 19, 2020	Madelyn Shipman/ John Samberg	2	0	7	0
FEB. 26, 2020	Leah Wigren/ Kevin KarP	1	0	14	0
MAR. 4, 2020	Adam McMillen / Richard Cornell	2	0	10	0
MAR. 11, 2020	Damon Booth/ Roger Harada	2	1	18	0
MAR. 18, 2020	PROGRAM CANCELLED	0	0	0	0
MAR. 25, 2020	PROGRAM CANCELLED	0	0	0	0
APR. 1, 2020	Michael Alonso/ Leah Wigren	2	0	4	0
APR. 8, 2020	Colton Loretz	1	0	4	0
APR. 15, 2020	Philip Mannelly	1	0	3	0
APR. 22, 2020	Adam McMillen	1	0	3	0
APR. 29, 2020	John Samberg	1	0	5	0
MAY 6, 2020	Aaron Richter	1	0	2	0
MAY 13, 2020	Michael Alonso/John Samberg	2	0	8	0
MAY 20, 2020	Colton Loretz	1	0	1	0
MAY 27, 2020	Colton Loretz	1	0	6	0
JUN. 3, 2020	Michael Alonso	1	0	4	0
JUN. 10, 2020	Michael Alonso	1	0	4	0
JUN. 17, 2020	Matthew Morris/Madelyn Shipman	2	0	5	0
JUN. 24, 2020	Colton Loretz/John Samberg	2	0	7	0
JUL. 1, 2020	Colton Loretz	1	0	4	0
JUL. 8, 2020	Matthew Morris	1	0	5	0
JUL. 15, 2020	John Samberg/Sarah Molleck	2	0	8	0
JUL. 22, 2020	Colton Loretz	1	0	8	0

General Cont. 2020					
MONTH	ATTORNEY	ATTORNEYS PER SESSION	NEW ATTORNEY	# OF PARTICIPANTS SIGNED UP	# OF PARTICIPANTS ON WAITLIST
JUL. 29, 2020	Kristen Matteoni	1	0	8	0
AUG. 5, 2020	Samantha Reviglio/ Jennifer Richards	2	0	8	0
AUG. 12, 2020	Katherine Hoffman	1	0	4	0
AUG. 19, 2020	Jennifer Mayhew	1	1	6	0
AUG. 25, 2020 Sealing CR	Kendra Bertschy	1	0	6	0
AUG. 26, 2020	Katherine Hoffman/Colton Loretz	2	0	7	0
AUG. 26, 2020 Sealing CR	Kendra Bertschy	1	0	4	0
SEPT. 2, 2020	Madelyn Shipman	1	0	6	0
SEPT. 9, 2020	Adam Hosmer-Henner	1	0	6	0
SEPT. 16, 2020	Colton Loretz	1	0	6	0
SEPT. 23, 2020	Matt Morris	1	0	7	0
SEPT. 30, 2020	Michael Alonso	1	0	8	0
OCT. 7, 2020	Matt Morris	1	0	5	0
OCT. 14, 2020	Michael Alonso	1	0	8	0
OCT. 21, 2020	Madelyn Shipman/Colton Loretz	2	0	12	1
OCT. 27, 2020	John Samberg	1	0	7	0
NOV. 4, 2020	Adam McMillen	1	0	5	0
NOV. 11, 2020	NO PROGRAM	0	0	0	0
NOV. 18, 2020	John Samberg	1	0	6	4
NOV. 25, 2020	NO PROGRAM	0	0	0	0
TOTAL		63	3	330	5

**PROBATE LAW
JANUARY-DECEMBER 2020**

MONTH	ATTORNEY	ATTORNEYS PER SESSION	NEW ATTORNEY	# OF PARTICIPANTS SIGNED UP	# OF PARTICIPANTS ON WAITLIST
JAN. 15, 2020	Brian Saeman/John White	2	0	8	0
FEB. 19, 2020	Kristen Matteoni/ Nicole Harvey	2	1	5	0
MAR. 18,2020	PROGRAM CANCELLED	0	0	0	0
APR. 1, 2020	Robert Broili	1	0	0	0
APR. 8, 2020	Debra Nicholson	1	0	4	0
APR. 15, 2020	Robert Broili	1	0	3	0
APR. 22, 2020	Nicole Harvey	1	0	2	0
APR. 29, 2020	Nicole Harvey	1	0	2	0
MAY 6, 2020	Nicole Harvey	1	0	6	0
MAY 13, 2020	Robert Broili	1	0	3	0
MAY 20, 2020	Robert Broili	1	0	2	0
MAY 27, 2020	Robert Broili	1	0	0	0
JUN. 3, 2020	Ann Morgan	1	0	1	0
JUN. 10, 2020	Debra Nicholson	1	0	2	0
JUN. 17, 2020	Audrey Damonte	1	0	2	0
JUN. 24, 2020	Nicole Harvey	1	0	2	0
JUL. 1, 2020	Aaron Richter	1	0	2	0
JUL. 8, 2020	Audrey Damonte	1	0	5	0
JUL. 15, 2020	Nicole Harvey	1	0	7	0
JUL. 22, 2020	Robert Broili	1	0	5	0
JUL. 29, 2020	Robert Broili	1	0	4	0
AUG. 5, 2020	Jeremy Krenek	1	1	2	0
AUG. 19, 2020	Laury Macauley	1	0	3	0
SEPT. 2, 2020	Audrey Damonte	1	0	3	0
SEPT. 16, 2020	Courtney O'Mara	1	0	6	0
OCT. 7, 2020	Jeremy Krenek	1	0	5	0
OCT. 21, 2020	Jeremy Krenek	1	0	6	0
NOV. 4, 2020	Audrey Damonte	1	0	4	0
NOV. 18, 2020	Courtney O'Mara	1	0	5	5
TOTAL		30	2	99	5

Application Form

Profile

Kathi _____ L _____ Lutsch _____
First Name Middle Initial Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

What district do you live in? *

District 2

How long have you lived in Washoe County?

33 Years

How long have you lived in your district?

18 Years

Question applies to multiple boards

Are you registered to vote in Washoe County?

Yes No

J. Douglas Clark, Attorney at _____ Paralegal _____
Law, Ltd. Employer Job Title

Which Boards would you like to apply for?

None Selected

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on this board or commission?

To continue recruiting lawyers for Lawyer in the Library program and to sustain the program to help the community, as well as preserve the library.

Upload a Resume

Question applies to Washoe County Law Library Board of Trustees

How do you feel you are qualified to serve on this board? Please include any past board or commission experience.

Thirty-three years in the legal field, with 25 of them as an advanced certified paralegal Attained the Advanced Certified Paralegal status Recruits lawyers for the Probate division for the Lawyer in the Library program Member of the Probate Bar Association of Washoe County Member of NALA Member of the State Bar of Nevada - Paralegal Division Member of the Washoe County Bar Association

Question applies to Washoe County Law Library Board of Trustees

Which position are you applying for? *

Non-Attorney representative

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Have you ever been publicly reprimanded? If yes, please attach a letter of explanation.

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Please attach a Certificate of Good Standing with the State Bar of Nevada.

Nepotism

Are you related to anyone employed by Washoe County by blood or marriage?

Yes No

If yes, please list the names and relationship of all persons you are related to.

Question applies to Washoe County Law Library Board of Trustees

Are you related to anyone employed by the Second Judicial District Court or the Law Library?

Yes No

Question applies to Washoe County Law Library Board of Trustees

If yes, please list the names and relationship of all persons you are related to.

n/a

Application Form

Profile

Michael V. Kattelman
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted]
Home Address

[Redacted]
Suite or Apt

[Redacted]
City

[Redacted]
State

[Redacted]
Postal Code

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

What district do you live in? *

District 3

How long have you lived in Washoe County?

23 years

How long have you lived in your district?

23 years

Question applies to multiple boards

Are you registered to vote in Washoe County?

Yes No

Silverman Kattelman Springgate, Chtd. Attorney
Employer Job Title

Which Boards would you like to apply for?

None Selected

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on this board or commission?

I believe strongly in assisting persons with access to justice. It is important that our community continues to manage the resources provided by the law library so that self-represented individuals, and lawyers alike, may access and utilize that information which makes our courts and legal systems work. I wish to continue on the Board to ensure our community resources are managed wisely and benefit all those engaged with the justice system.

[Bio.2020.docx](#)

Upload a Resume

Question applies to Washoe County Law Library Board of Trustees

How do you feel you are qualified to serve on this board? Please include any past board or commission experience.

I have served on this Board for a number of terms. Please see my attached resume.

Question applies to Washoe County Law Library Board of Trustees

Which position are you applying for? *

Attorney representative

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Have you ever been publicly reprimanded? If yes, please attach a letter of explanation.

Question applies to Washoe County Law Library Board of Trustees

[Cert.SBN.docx](#)

Attorney Representatives: Please attach a Certificate of Good Standing with the State Bar of Nevada.

Nepotism

Are you related to anyone employed by Washoe County by blood or marriage?

Yes No

If yes, please list the names and relationship of all persons you are related to.

Nicole Kattelman, School Psychologist, Washoe County School District

Question applies to Washoe County Law Library Board of Trustees

Are you related to anyone employed by the Second Judicial District Court or the Law Library?

Yes No

Question applies to Washoe County Law Library Board of Trustees

If yes, please list the names and relationship of all persons you are related to.

Not applicable

1Michael V. Kattelman, Esq.
Silverman Kattelman Springgate, Chtd.
500 Damonte Ranch Parkway, Suite 675
Reno, Nevada 89521
Telephone: 775-322-3223
www.sks-reno.com

Firm: Silverman Kattelman Springgate, Chtd. (AV Rated)

Practice Areas: Divorce; Custody; Family Law; Appellate Practice

Law School: University of California, Hastings College of the Law, J.D. (1997)

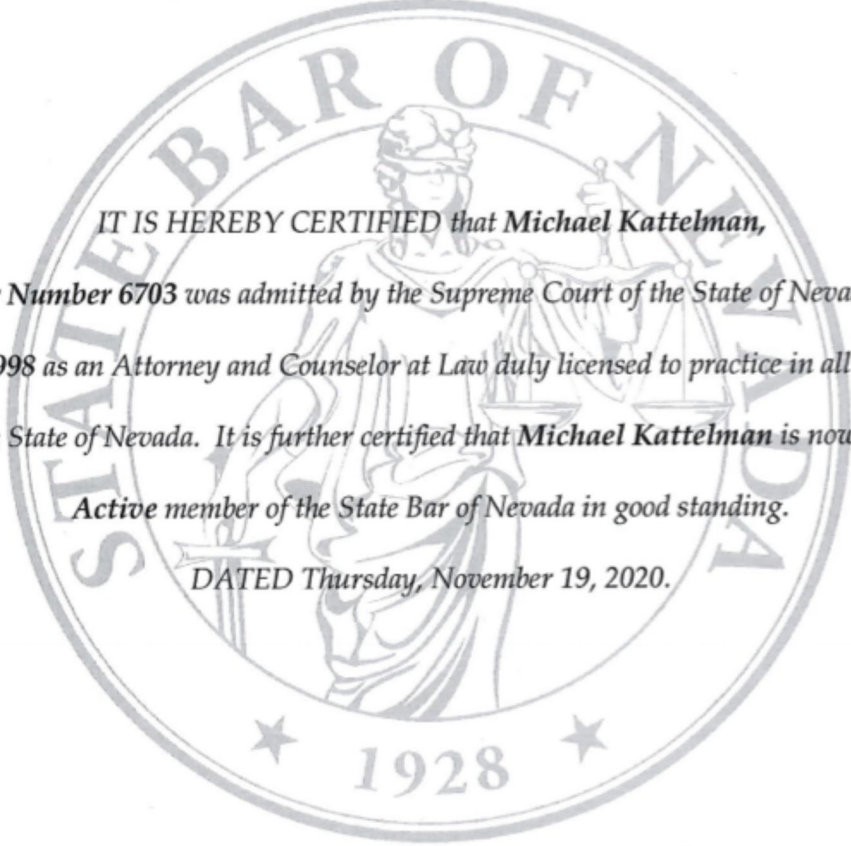
Undergraduate: University of the Pacific, B.A., *magna cum laude* (1994)
Political Science (Outstanding Graduate Distinction)
Minor in English
Phi Kappa Phi; Alpha Lambda Delta.

Biography:

Included in *Best Lawyers in America*, 20th (2013) to 27th (2020) editions;
AV Rated by Martindale-Hubel, 2012- ;
President, American Inns of Court, Bruce R. Thompson Chapter, 2019-2020;
Chairman, Executive Council, Family Law Section, State Bar of Nevada, 2013-2014;
President, Washoe County Bar Association, 2012-2013;
Fellow of the American Bar Foundation, 2010 -;
Super Lawyers, Mountain States Rising Star, 2009, 2011-2012;
President, Washoe County Bar Foundation, 2008-2009;
President, University of the Pacific Alumni Association, 2008-2009;
Member, American Inns of Court, Bruce R. Thompson Chapter, 2007 -;
WCBA Lecturer, "Managing the Small Law Firm," 2007;
Washoe County Bar Association, Board of Directors, 2007-2013;
Nevada Lawyer, co-author with Bob Cerceo, Esq, "Civility: A Litigator's Guide," Nov. 2006;
State Bar of Nevada Lecturer, "Family Law Legislative Updates," Ely Conferences, 2005-2007;
NTLA Lecturer, People's Law School, "Family Law Overview," 2006; 2009;
Nevada Delegate, Community Property States Symposium, 2005 -2006;
State Bar of Nevada, "YLS Tower of Strength Award," 2005;
NBI Lecturer, "Negotiating the Best Possible Divorce and Custody Settlement," 2005;
Nevada Supreme Court Family Law/16.2 Rules Committee, 2005 - 2018 ;
Executive Council, Family Law Section, State Bar of Nevada, 2005 -2014;
Access to Justice Award, Small Law Firm of the Year, 2005;
Washoe County Pro Bono Small Law Firm of the Year, 2005;
Committee of Family Law Certification Requirements, 2004-2006;
Nevada Trial Lawyers Legislative Steering Committee, 2004-2006;
Vice President, Court Appointed Special Advocate Program, Washoe County, 2004-2006;
Member, Sunrise Rotary Club of Reno, Nevada, 2002 -;
Law Clerk to the Honorable Scott T. Jordan, Nevada District Court Judge, Family Division,
1997.

State Bar of Nevada

Certificate of Good Standing

The seal of the State Bar of Nevada is a circular emblem. It features a central figure of a woman, likely representing Justice or the Law, holding a scale of justice in her left hand and a sword in her right. The words "STATE BAR OF NEVADA" are inscribed around the perimeter of the seal. At the bottom, the year "1928" is flanked by two stars.

*IT IS HEREBY CERTIFIED that Michael Kattelman,
Bar Number 6703 was admitted by the Supreme Court of the State of Nevada on
10/14/1998 as an Attorney and Counselor at Law duly licensed to practice in all courts of
the State of Nevada. It is further certified that Michael Kattelman is now an
Active member of the State Bar of Nevada in good standing.
DATED Thursday, November 19, 2020.*

A handwritten signature in blue ink that reads "Vanessa Dalton".

Vanessa Dalton

Vanessa Dalton
Member Services Administrator
State Bar of Nevada

Application Form

Profile

Rost _____ C _____ Olsen _____
First Name Middle Initial Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

What district do you live in? *

District 5

How long have you lived in Washoe County?

Approx. 25 years

How long have you lived in your district?

2 years

Question applies to multiple boards

Are you registered to vote in Washoe County?

Yes No

Nevada Attorney General's Office _____ Deputy Attorney General _____
Employer Job Title

Which Boards would you like to apply for?

None Selected

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on this board or commission?

Having clerked in family court, and now working in a position handling cases where many parties represent themselves pro se, I recognize the need for legal resources to be available to the public; further, I also recognize the need for local attorneys to have a robust and resourceful law library available to them. I want to serve on this board so I can help sustain this vital asset to our legal community and help shepherd it through these trying times.

[RostOlsenResume.pdf](#)

Upload a Resume

Question applies to Washoe County Law Library Board of Trustees

How do you feel you are qualified to serve on this board? Please include any past board or commission experience.

I am a practicing attorney who has served as a judicial law clerk; further, I have previously worked at a staff attorney at a nonprofit with limited research tools in house, and have found myself depending on access to resources at a law library in order to conduct meaningful research and represent clients. I empathize with those who rely on the availability of the law library.

Question applies to Washoe County Law Library Board of Trustees

Which position are you applying for? *

Attorney representative

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Have you ever been publicly reprimanded? If yes, please attach a letter of explanation.

Question applies to Washoe County Law Library Board of Trustees

[Screen Shot 2020-11-18 at 2.59.00 PM.pdf](#)

Attorney Representatives: Please attach a Certificate of Good Standing with the State Bar of Nevada.

Nepotism

Are you related to anyone employed by Washoe County by blood or marriage?

Yes No

If yes, please list the names and relationship of all persons you are related to.

Question applies to Washoe County Law Library Board of Trustees

Are you related to anyone employed by the Second Judicial District Court or the Law Library?

Yes No

Question applies to Washoe County Law Library Board of Trustees

If yes, please list the names and relationship of all persons you are related to.

N/A

Rost C. Olsen



EDUCATION

Gonzaga University School of Law

Spokane, WA

Juris Doctor, May 2016

- Dean's List, Spring 2016
- J. Reuben Clark Law Society, Vice Chair, International Student Chapters Board
- Quarterfinalist, 2015 Clarke Cup Oral Advocacy Competition
- Native American Law Student Association, 1L Accelerated Class Rep and 3L Class Rep
- William O. Douglas Committee, member

Eastern Washington University

Cheney, WA

Master of Fine Arts – Creative Writing, June 2011

- *Phi Kappa Phi* Honor Society
- Thesis: *From Whistled Verses on Emerson Way*, a collection of original poetry

Coursework pursued toward Master of Public Administration degree, January 2012 – March 2013

University of Nevada, Reno

Reno, NV

Bachelor of Arts – English, May 2009

Beginning Mediation & Conflict Resolution Certificate, April 2018

NOTABLE EXPERIENCE

Office of the Nevada Attorney General

Carson City, NV

Deputy Attorney General, Litigation Division – October 2019 – Present

- Defend the State of Nevada and state officers and employees in litigation in federal and state courts, including claims arising under 42 U.S.C. § 1983.

Second Judicial District Court

Reno, NV

Judicial Law Clerk, Department 14 – July 2018 – October 2019

- Researched legal issues, prepared memoranda, and drafted orders for minor guardianship and other family law cases before the Court.
- Served on standing Local Rules Committee, which assisted in the revision of the Washoe District Court Rules.

Volunteer Attorneys for Rural Nevadans

Carson City, NV

Staff Attorney – November 2017 – June 2018

- Represented victims of domestic violence in custody and divorce actions.
- Appeared in proceedings in eight judicial districts in the State of Nevada.

White Pine County District Attorney's Office

Ely, NV

Civil Law Clerk – May 2016 – October 2016

- Drafted ordinances, contracts, pleadings, and other legal documents involving County interests.
- Researched complex issues and occasionally helped DA formulate opinion letters when citizens or county officers raised a legal question.

ADMISSIONS & MEMBERSHIPS

State Bar of Nevada, 2017, No. 14410; United States District Court, District of Nevada, 2019; Barrister, Bruce R. Thompson Inn of Court; Temporary Member, 2018, Nevada Commission on Judicial Selection; USA Boxing, 2017, Level I Official; Vice President, Sparks High Booster Club.



Olsen, Rost Conor

Bar # : 14410

Member since: 5/17/2017

Status: ATTORNEY Active

Company: Office of the Attorney General

Public Safety Division, 100 N. Carson Street, Carson City, NV 89701

Phone : (775) 684-1209

Fax : (775) 684-1108

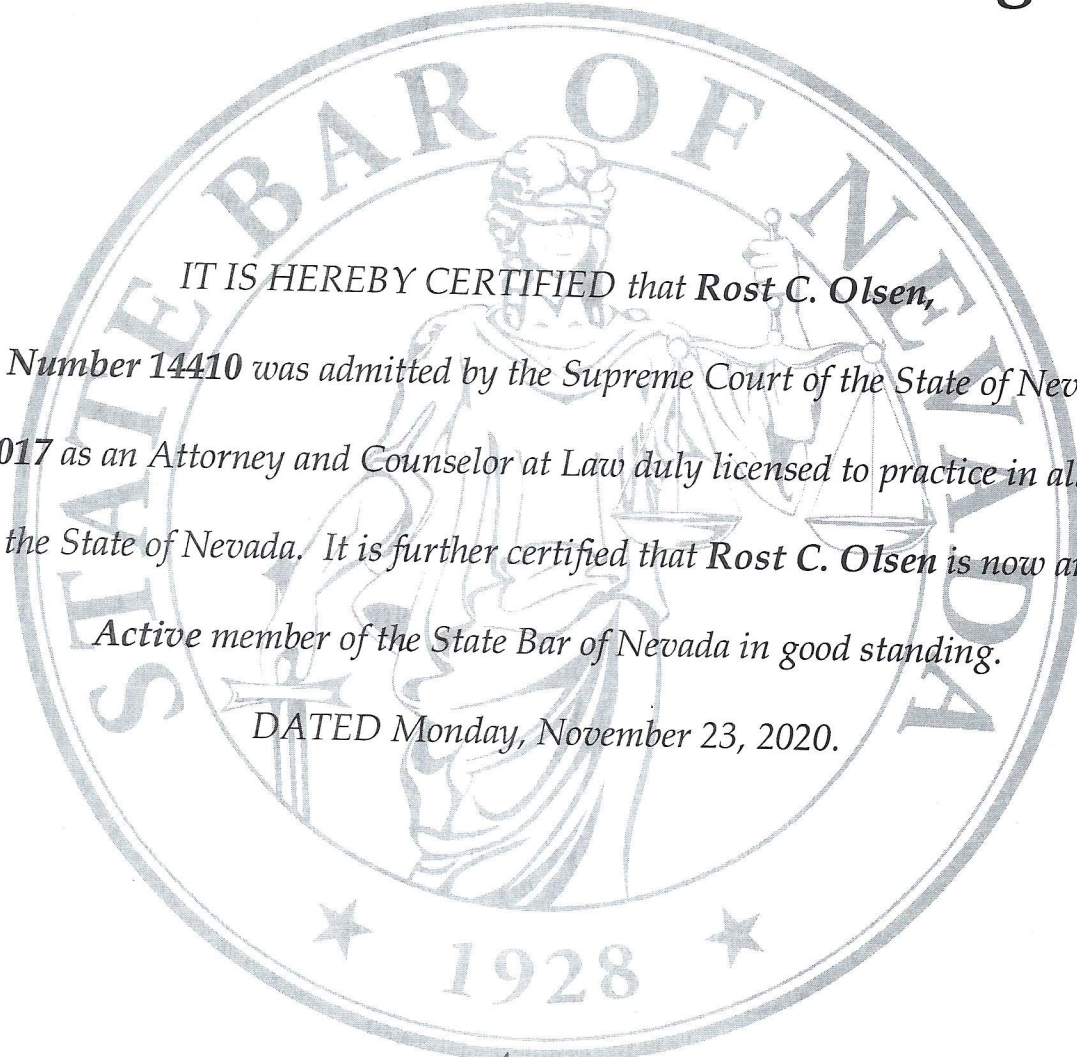
Law school : Gonzaga University

Disciplinary Actions:

None.

State Bar of Nevada

Certificate of Good Standing



*IT IS HEREBY CERTIFIED that Rost C. Olsen,
Bar Number 14410 was admitted by the Supreme Court of the State of Nevada on
05/17/2017 as an Attorney and Counselor at Law duly licensed to practice in all courts of
the State of Nevada. It is further certified that Rost C. Olsen is now an
Active member of the State Bar of Nevada in good standing.*

DATED Monday, November 23, 2020.



Vanessa Dalton

*Vanessa Dalton
Member Services Administrator
State Bar of Nevada*

2021 PROPOSED MEETING DATES AND TIMES:

February 3, 2021, at 12:00 p.m.

May 5, 2021, at 12:00 p.m.

September 1, 2021, at 12:00 p.m.

December 1, 2021, at 11:00 a.m.